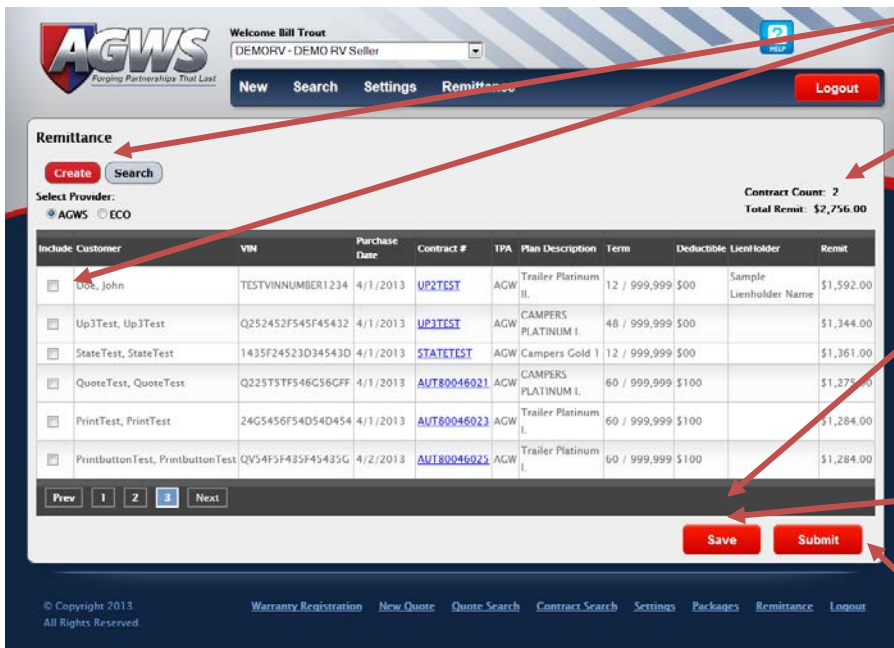
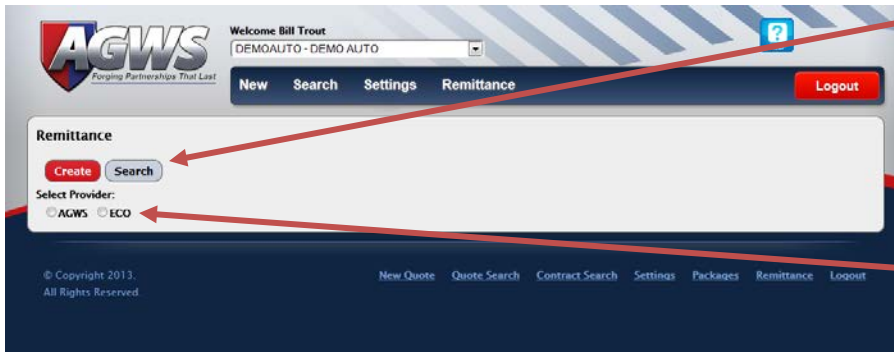


Turbo Rater Remittance Quick Reference



1. From the **Remittance** screen select **Create** or **Search**.
 - a. The **Create** button will display the contracts ready for remittance.
 - b. The **Search** button will display the contracts previously remitted.
2. Choose a provider here by clicking on the Radio Button.
3. Then click **Create** and checkmark the box of the contracts you wish to remit.
4. Depending on how many contracts you select, the **Contract Count** and **Total Remit** will reflect your selections.
 - a. The contract count and total will not appear until you click **Save**
5. If you'd like a copy of the contract, you may click on the contract number and the pdf file will pop up
6. After selecting the contracts you would like to submit for remittance, click the **Save** button.
7. Click the **Submit** button and your remittance form will load in pdf format.

Additional Notes:

